Office for the Prevention of Harassment and Discrimination
Title IX Complaint Resolution Process

(10/10/2016)

OPHD coordinates an Alternative Resolution.

Alternative Resolution options may include:
- Electing to resolve directly with the respondent at the request of the complainant
- Separating parties
- Referring parties to counseling programs
- Negotiating an agreement for disciplinary action
- Conducting targeted educational and training programs
- Issuing no contact directives
- Consulting with an appropriate administrator

OPHD initiates a Formal Investigation.

Title IX Officer oversees interim remedies which may include:
- Issuing no contact directives
- Changing a course section
- Reassigning housing
- Reassigning job
- Requesting deadline extensions
- Taking other appropriate action

OPHD notifies the complainant and respondent in writing and provides written summary of allegations.

OPHD interviews the parties, other witnesses, and relevant documents to determine whether sufficient evidence of violation of University policy exists.

OPHD prepares a written report with findings.

OPHD sends the written report with findings to the Center for Student Conduct or an appropriate administrator.

Finding of a policy violation/recommendation.

Discipline, sanctions, or other remedies.

No finding of policy violation/no recommendation.

Complainant and respondent may request a copy of the written report from OPHD.

Individuals may have appeal rights through applicable grievance or complaint procedures.

1. In both Alternative Resolutions and Formal Investigations, the complainant and the respondent are provided periodic written status updates on the progress of the resolution process.
2. In cases involving faculty and staff respondents, the Title IX Investigator makes a finding as to whether the UC SVSH policy is violated. In the UC Student Adjudication Model, the Title IX Investigator makes a recommendation that is forwarded to Student Conduct.
3. For the student on student matters, redacted copies of reports are automatically sent to both parties.